



# **Better Training for Safer Food** *Initiative*

*International Standard-Setting Bodies - IPPC*

**Standard setting procedure**  
**Ebbe NORDBO**

# **BTSF**

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Consumers, Health,  
Agriculture and Food  
Executive Agency

**May 2015**

# Standard setting procedure <sup>(1)</sup>

## STAGES

**1: Developing Topics list**

**2: Developing draft standard**

**3: Member commenting** (1<sup>st</sup> round and 2<sup>nd</sup> round)

**4: Adoption**

# Standard setting procedure <sup>(2)</sup>

## STAGE 1: DEVELOPING TOPICS LIST

**Secretariat: Calls for topics**

**Country: submits topic with draft specification**

**SC: reviews submissions and recommends selection**

**CPM: adopts list**

# Standard setting procedure <sup>(3)</sup>

## STAGE 2: DEVELOPING DRAFT STANDARD

**SC: Assigning steward**

**SC/Steward: drafting specification**

**Country: commenting draft specification**

**SC: approves specification**

# Standard setting procedure <sup>(4)</sup>

## STAGE 2 cont: DEVELOPING DRAFT STANDARD

**Secretariat: inviting for nominations**

**Country: submitting nominations**

**SC: establishing EDG**

**EDG/Steward: drafting ISPM**

**SC: reviewing and submitting draft ISPM for commenting**

# Standard setting procedure <sup>(5)</sup>

## STAGE 3: MEMBER COMMENTING

**(Regional Workshop)**

**Country: commenting on EDG/SC draft, i.e. 1<sup>st</sup> round**

**SC-7/Steward (or TP): redrafting ISPM**

**Country: commenting on SC-7 re-draft, i.e. 2<sup>nd</sup> round**

**SC: redrafting ISPM for adoption**

# Standard setting procedure <sup>(6)</sup>

## STAGE 4: ADOPTION AND PUBLICATION

**CPM: adopting** (except DPs by SC)

**Secretariat: Publicising**

**(Language Review Groups: liaising on translation)**

**(CPM endorsing revised translation)**

# Topics list <sup>(1)</sup>

**List of topics = current work programme**

**‘Technical areas’ (for TPs)**

**‘Topics’ (for individual standards)**

**‘Subjects’ (for individual terms, DPs, treatments;  
endorsed by SC)**



# Topics list <sup>(2)</sup>

**SUBMISSION by countries or TPs (or SC ?), including:**

- **Draft specification**
- **Literature review**
- **Justification according to criteria**
- **(Support from others)**

# Topics list <sup>(3)</sup>

**Fundamental question for any topic:**

**Is there a need for global harmonization ?**

- **If yes: ISPM**

- **If no: possibly other information source**



# Developing draft standard <sup>(1)</sup>

## The STEWARD

**Selected by (and often among) SC,  
to LEAD all steps from specification to adoption ! e.g.:**

- Redrafts specification for SC before and after member consultation
- Assists in selection of EDG experts
- Explains the specifications to the EDG
- Assists in development of EDG discussion papers
- Assists in the organization and running of the EDG meeting
- Presents the draft standard to the SC
- Provides explanatory slides to Regional Workshops
- Analyzes member comments to SC-7 and SC and assists in redrafting.

# Developing draft standard <sup>(2)</sup>

## The SPECIFICATION

**Precise direction to EDG and Secretariat, on:**

**(Background/purpose)**

**Scope !**

**Tasks !**

**Members' qualifications !**

# Developing draft standard <sup>(3)</sup>

## **The EDG MEMBER (in EWG or TP):**

- **Nominated by country, RPPO, Internat. Org.**
- **Skills to match specification**
- **Strong in English language**
- **Strong commitment prior, during and after meeting**

**Documentation: CV, statement of commitment**

# Developing draft standard <sup>(4)</sup>

## The ISPM CONTENT:

- Requirements that can be transformed by countries into phytosanitary measures

(by country/NPPO/Operator...should/shall/may)

# Developing draft standard <sup>(5)</sup>

## The ISPM CONTENT (Cont):

- **Scope**
- **Introduction: outline, references, background**
- **Requirements, e.g.:**
  - risk factors
  - management and operational requirements
  - recording and documentation
  - verification
  - non-compliance and corrective actions

# Developing draft standard <sup>(6)</sup>

## The ISPM CONTENT (Cont):

### Level of detail:

**Balancing between: tangible but flexible acc. to place and time**

### Quality:

- **High quality and science based**
- **Simple, clear and focused**
- **Correct, precise, concise, consistent**



# Developing draft standard <sup>(7)</sup>

## The SC REVIEW of draft:

### *Possible decisions:*

**=> Immediate amending and approving for consultation**

**=> Returning to steward or SC subgroup**

**=> Returning to (partly) new EDG**

**=> Putting on hold**

# Member commenting <sup>(1)</sup>

**Commenting on EDG/SC draft (by countries, RPPOs,  
International organizations) :**

## **Documents:**

- Draft ISPM**
- Secretariat background on development history**
- Steward's presentation to Regional Workshops**

# Member commenting <sup>(2)</sup>

## NATIONAL HEARING

**Objective: improved feasibility, readability and ownership...But only NPPO shall review and submit**

**Possibility to consult:**

**=> Other authorities**

**=> Scientific institutions**

**=> Affected industries, environmental groups, municipalities**

# Member commenting <sup>(3)</sup>

## TYPES OF COMMENTS

**EDITORIAL:** clarifies or simplifies, without changing the meaning (grammatical issues, consistency, sentence simplification).

**SUBSTANTIVE:** conceptual changes or addition of new aspects, resulting in alteration of the content.

**TECHNICAL:** scientific corrections and technical adjustments, for clarification and technical conformity.

**TRANSLATION:** corrects inaccurately translated text.

# Member commenting (4)

## SC-7 REVIEW & REDRAFT

**=> Secretariat compiles comments**

**=> Steward comments to all comments, provides possible solutions, highlights particular issues**

**=> SC-7 reviews steward's output, provides a new draft**

**=> Countries and RPPOs comment on new draft**

# Member commenting (5)

## SC REVIEW & REDRAFT

**=> Secretariat compiles member comments from 2<sup>nd</sup> round**

**=> Steward comments all comments, provides possible solutions, highlights particular issues**

**=> SC reviews steward's output, provides a final draft for CPM adoption**

# Adoption and publication <sup>(1)</sup>

## ADOPTION

**By CPM (DPs by SC) if no formal objections received**

**If formal objection received, draft returns to SC**

**...unless CPM Chair/SC Chair/Secretariat discover a possibility of a brief CPM discussion to lift the objection**

# Adoption and publication <sup>(2)</sup>

## TRANSLATION REVIEW

**=> Language Review Groups propose translational amendments via Secretariat to FAO Translational Service**

**=> Amendments by FAO incorporated and endorsed by following year's CPM**



# Adoption and publication <sup>(3)</sup>

## PUBLICATION

**Publication by Secretariat.**

**... In future also: formal revocations by CPM**



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